

Saxilby with Ingleby Parish Council

Internal Auditor's Report

I confirm that I have carried out the following tasks:

- The inspection of invoices, computer records, bank statements, minutes, and other items such as insurance documents, quotes for work etc
- Reviewed the accounting and internal control systems.
- I will report to Saxilby with Ingleby Parish Council when required and at least annually on the results of such tests of the system that I have carried out throughout the year in the format required in the statutory Annual Governance and Accountability Return (AGAR).

I understand that I will have direct access to a meeting of the Full Council after appropriate notice (except in an emergency) to deliver any report in person should it be considered necessary.

I confirm that I have found all working practices to be correct and satisfactory and have nothing to report on this occasion.

Wednesday 10 April 2024

- Internal audit of March accounts completed.
- Items requiring further authorisation retained on a separate list with finance assistant. To be signed by relevant councillors before next audit visit.

Signed: 

Date: 10 April 2024

Sandra Waller

Hours worked: 2.5 Hours (11:30am to 2pm)