



Saxilby with Ingleby Parish Council

Non-confidential

Annual Meeting Schedule

Report to: Full Council 24-05

Report by: Clerk

Power/duty which decision falls under: Local Government Act 1972 schedule 12, para 8(1).

Which council objective(s) it falls under:

1. Respond to planning consultations in-line with the NDP, to meet the needs of the community and addressing any transport impacts
2. To foster public participation and engagement

Public Sector Equality Duty (*Consider how policies/decisions affect those protected under the Equality Act*)

Meetings are open to the public in a building which meets accessibility requirements

Consideration on carbon reduction:

-

Consideration of risk management in relation to the proposal¹

Does the report consider any new activity? If 'Yes', has a risk assessment including risk management proposals for consideration been included for consideration and adoption by the council? (*Financial Regulation 17b*)

- No

¹Risk areas to consider - strategic/operational, likelihood/impact, add to risk register?, any contingency planning needed?

REPORT(S):

The following meeting schedule is proposed based on established arrangements:

Meeting Date Arrangements

Full Council

Full Council on the evening of the first Wednesday of each month
Annual Parish Council meeting first Wednesday each May

Committees

Finance and Risk	On the evening of the third Wednesday of each month
Planning and Development	On the evening of the third Wednesday of each month
Personnel	On an ad-hoc basis
Emergency Planning	On an ad-hoc basis

Working Groups

To be arranged by the Working Groups

2024-5 Meeting Dates

Full Council	Planning and Development	Finance and Risk
3 April	17 April	17 April
1 May	15 May	15 May
5 June	19 June	19 June
3 July	17 July	17 July
	21 August	
4 September	18 September	18 September
2 October	16 October	16 October
6 November	20 November	20 November
4 December	18 December	18 December
8 January (1 week later)	15 January	15 January
5 February	19 February	19 February
5 March	19 March	19 March

RECOMMENDATION(S):

That Full Council notes the report, and confirms the meeting date arrangements laid out above apply going forwards, unless otherwise agreed, and updates the standing orders accordingly.