

Saxilby with Ingleby Parish Council

Internal Auditor's Report

I confirm that I have carried out the following tasks:

- The inspection of invoices, computer records, and bank statements
- Reviewed the accounting and internal control systems.
- I will report to Saxilby with Ingleby Parish Council when required and at least annually on the results of such tests of the system that I have carried out throughout the year in the format required in the statutory Annual Governance and Accountability Return (AGAR).

I understand that I will have direct access to a meeting of the Full Council after appropriate notice (except in an emergency) to deliver any report in person should it be considered necessary.

I confirm that I have found all working practices to be correct and satisfactory and have nothing to report on this occasion.

Thursday 14 November 2024

- Internal audit of October accounts completed.
- Training of admin assistant in finance is underway.
- The annual audit check list has been commenced. Sections 1-6 completed.

Signed: 

Date: 14 November 2024

Sandra Waller

Hours worked: 5 hrs (10:00 to 3 pm)