

Saxilby with Ingleby Parish Council

Internal Auditor's Report

I confirm that I have carried out the following tasks:

- The inspection of invoices, computer records, bank statements, minutes, and other items such as insurance documents, quotes for work etc
- Reviewed the accounting and internal control systems.
- I will report to Saxilby with Ingleby Parish Council when required and at least annually on the results of such tests of the system that I have carried out throughout the year in the format required in the statutory Annual Governance and Accountability Return (AGAR).

I understand that I will have direct access to a meeting of the Full Council after appropriate notice (except in an emergency) to deliver any report in person should it be considered necessary.

I confirm that I have found all working practices to be correct and satisfactory and have nothing to report on this occasion.

Friday 17 January 2025

- Internal audit of December accounts completed; no issues found.
- In relation to September's accounts the Xero system has self-righted and reconciled the accounts correctly (previous audit action 08/10/24).
- Saxilby with Ingleby Parish Council Custodian Trustee of Saxilby Public Recreation Ground Charity – The Parish council manages this account upon the instructions of the managing trustees of the charity. Clarification is sought on the audit process for these accounts, in line with good practice to manage risk, with them falling outside of the remit of the parish council audit process.

Signed: 

Date: 17 January 2025

Sandra Waller

Hours worked: 5.5 Hours (10pm to 3:30pm)