

Explanation of variances – pro forma

Name of smaller authority: **Saxilby with Ingleby Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards**: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	298,695	319,745				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	246,120	266,650	20,530	8.34%	NO		
3 Total Other Receipts	78,129	87,054	8,925	11.42%	NO		
4 Staff Costs	154,537	183,037	28,500	18.44%	YES		The difference of 28,500 is due to additional staffing and contractual/annual wage increases: A grounds team increase of £5,097 due to contractual/annual wage increases, admin team increase of £10,011 due to additional staffing (1 PT) and contractual/annual wage increases and Community Centre team of £13,408 due to additional staffing and contractual/annual wage increases. This larger increase is due to increasing room hires at the community centre necessitating additional staff cover for the building, totalling £28,516. Difference +£16.
5 Loan Interest/Capital Repayment	3,440	0	-3,440	100.00%	YES		Final loan balance paid on PWL for £3,440 in 2023/24 therefore £0 loan payments in 2024/25
6 All Other Payments	145,222	185,891	40,669	28.00%	YES		Variation Recorded £40,669. Total Additional Exp. Accounted for £41,064 Difference +£395. Additional expenditure was due to the following items of expenditure: Elections £4,876, NDP Grant Exp. (also had associated inc.) £5,896, Community Centre Project Costs (consultant/surveyor fees) £9,250, Community Centre Replacement Fire Doors (H&S) £11,617, and Community Centre Rent (New) £9,425.
7 Balances Carried Forward	319,745	304,521				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	314,917	323,596				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	565,985	545,276	-20,709	3.66%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable