

## **Consultation plan for Heritage Room**

### **a. Agree to consult on a proposed change of use for Saxilby Waterfront Facilities Shower Room to a heritage room**

Having been proposed (Cllr J Willox) and seconded (Cllr Barratt) it was resolved to: Agree to consult on a proposed change of use for Saxilby Waterfront Facilities from a boater shower room to a heritage room

### **Objectives:**

- To inform residents about the proposed conversion of the boaters' facilities
- To gather resident feedback on the proposal
- To ensure transparency and community involvement in the decision-making process
- To assess the level of public support or concern regarding the change of use

### **Key messages:**

- The proposal aims to enhance community space by creating a heritage room celebrating the village's history. This aligns with the community projects identified in the 2017 NDP, and the reviewed 2025 NDP, which are based on resident feedback and consultation.
- A usage survey for the boater's facilities (shower and sluice room) indicates limited need for these facilities. Alternative facilities are available at both Lincoln and Torksey.
- Resident input is vital to shape how the space is used and to ensure it meets community interests.

### **Methods of consultation:**

1. Online survey (Microsoft Form)
  - a. Parish Council website
  - b. Social media
  - c. QR codes located on noticeboards
  - d. QR code shared in Foss Focus
2. Printed survey
  - a. Library
  - b. Monthly coffee morning
  - c. Warm spaces
  - d. Sports Hub
3. Letters/emails to key stakeholders
  - a. CRT
  - b. Saxilby & District History Group
  - c. WLDC
  - d. LCC

### **Timeline:**

**Week 1 (wc 15 Sept)** – Finalise consultation materials and comms

**Week 2 (wc 22 Sept)** – Launch online survey on Mon 22 September, distribute printed surveys, write to key stakeholders, start promotion

**Week 4 (wc 29 Sept)** – Close survey on Sun 5 October

**Week 5 (wc 6 Oct)** - Prepare report for Planning & Development Committee with findings and recommendations (for 15 October 2025)

## Resident Survey: Proposed Heritage Room at Saxilby Waterfront

Saxilby with Ingleby Parish Council would like your views on a proposal to convert part of the existing public facilities at Saxilby Waterfront (specifically, the shower and sluice room) into a village heritage room - a space to celebrate and share Saxilby's rich history.

The creation of a heritage room was identified as a community project in the 2017 Neighbourhood Development Plan and reaffirmed in the 2025 reviewed Plan. Both documents were developed through community consultation and reflect the aspirations of local residents.

A usage survey carried out in early 2025 showed that there is limited demand for the existing facilities. Alternative shower and sluice points are available nearby at Lincoln and Torksey.

The proposal is to create a small, welcoming space where residents and visitors can explore Saxilby's local heritage through displays, exhibits, and stories from across the generations. Similar successful heritage spaces exist in nearby villages such as Nettleham and Skellingthorpe.

We'd be grateful if you could take a few moments to complete this short survey and share your thoughts on the proposal.



Please note the telephone box will be locked overnight.



**1. Do you support the idea of converting the Bridge Street/Waterfront boaters' shower room into a heritage room for the village?**

- ☐ Yes
- ☐ No
- ☐ Not sure

**2. What would you like to see included in a village heritage room? (tick all that apply)**

- ☐ Local history displays (photos, maps, artefacts)
- ☐ Changing exhibitions (e.g. wartime Saxilby, the railway, village growth)
- ☐ Oral histories or audio recordings
- ☐ Interactive digital displays
- ☐ Information about the Fosdyke and boating history
- ☐ Other (please specify): \_\_\_\_\_

**3. How likely are you to visit a heritage room if it were created?**

- ☐ Very likely
- ☐ Somewhat likely
- ☐ Not very likely
- ☐ Not at all likely

**4. Do you have any concerns about the loss of the boaters' facilities (shower and sluice room)?**

- ☐ Yes
- ☐ No
- ☐ Not sure

**If yes, please tell us more:**

**5. Do you have any other comments or suggestions?**

**6. About you (optional):**

- Age group:
  - ☐ Under 18 ☐ 18–34 ☐ 35–54 ☐ 55–74 ☐ 75+
- Are you a:
  - ☐ Resident ☐ Boater ☐ Visitor ☐ Business owner ☐ Other (please specify):

## Letter/Email to Stakeholders

Dear ,

Saxilby with Ingleby Parish Council is currently consulting on a proposal to convert part of the existing Waterfront Public Facilities (specifically, the shower and sluice room) into a village heritage room - a dedicated space to celebrate and share Saxilby's rich history.

The development of a heritage room was first identified as a community ambition in the 2017 Neighbourhood Development Plan, and has been reaffirmed in the 2025 review following further community consultation. It is one of a number of projects designed to reflect the aspirations of local residents and enhance the village's cultural offer.

A usage survey conducted in early 2025 indicated limited use of the current shower facilities, and alternative showers are available at both Lincoln and Torksey, as well as on many boaters' vessels.

We are proposing to repurpose the space into a small, welcoming heritage room showcasing local exhibits and artefacts, similar to successful initiatives in nearby Nettleham and Skellingthorpe.

As a valued stakeholder, we would greatly appreciate your feedback on the proposal. Enclosed is a copy of the resident survey for your information, which outlines the concept and invites views on the proposal and its potential impact.

You can respond either:

- By completing the enclosed survey form and returning it to us at [admin@saxilbyparishcouncil.gov.uk](mailto:admin@saxilbyparishcouncil.gov.uk), or the address above
- By contacting us directly with your views by Sunday 5 October
- Or by completing our online form [link]

Thank you for your time and continued support for Saxilby's development.

Yours sincerely,