



Saxilby with Ingleby Neighbourhood Plan Review Steering (Working) Group

**Update for Planning and Development Committee
Wednesday 15 October 2025**

Appointment of Independent Examiner – Neighbourhood Plan Review

- The Neighbourhood Plan has been submitted to West Lindsey District Council in accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (as amended).
- Subsequently, a formal public consultation under Regulation 16 has been carried out, allowing a minimum six-week period for representations to be made by the public and statutory consultees.
- In-line with legislation, all Neighbourhood Plans must be subject to independent examination prior to a local referendum.

“An independent examiner must be appointed by the local planning authority with the agreement of the qualifying body (i.e. the Parish Council or Neighbourhood Forum), following the submission of a neighbourhood development plan.”

- West Lindsey District Council, in consultation with the Parish Council/Neighbourhood Plan Steering Group, is responsible for:
 - Procuring suitable candidates through an open and fair process
 - Evaluating submissions against agreed criteria
 - Securing agreement from the qualifying body before formal appointment

An evaluation panel has been convened and will include West Lindsey District Council officers and nominated representatives from the Parish

Council/Steering Group. Council agreed for NDP group members Brett Fagan and Liz Hillman to sit on the evaluation panel.

As a panel member, the role is:

- To review the submitted documents in advance (these will be sent on 31 October)
- To participate in the online evaluation meeting, discussing and scoring the submissions alongside other panel members on Tuesday 4th November 2025 at 10.30 am.

Recommendations

It is recommended that Planning and Development Committee:

1. Notes the report and progress made
2. Updates the parish council website and social media to reflect this current stage in the Neighbourhood Plan Review process.

Elizabeth Hillman
Chair, NDP Working Group