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Events WG Action Log

Minute	Action	Notes	Date to start action	Assigned	Status	Date Completed
9 th July 2025						
EM25/07 6	Arrange to run Wellbeing Clinics in Welcome Hub Oct-January	CS not able to action till Aug Contact Wellbeing Clinic and arrange dates. Initial contact made 20/08/25, response 22/08/25, passed to Caretaker Supervisor to arrange meeting and agree potential dates. Teams meeting arranged for 11/09/25 to discuss further Awaiting feedback from organiser about dates which coincide with the Welcome hub. First event held 26 th November. Future sessions TBA	End of July	CS Caretak'Sup	Complete	26/11/25
7 th October 2025						
EM25/10 11	Host an Open Sports Day in 2026	Agreed, but dependant on when the MUGA starts/finishes – date TBC	Oct		Ongoing and dependant on MUGA completion	
EM25/10 13	All willing Events WG councillors to undertake First Aid Course and have DBS checks	Councillors to look out and sign up for potential courses and for Office to look into DBS checks First Aid course booked - councillors to sign up. Course arranged and taken place 25 th November. Future sessions TBA as required. Check for update on DBS	Oct	Office/Events WG	Completed To check	25/11/25
11 th November 2025						
EM25 11 13	For Council to have a more active role in the Dutch Football Exchange	Work alongside the Football club. Attend relevant meetings and support event	Oct	Events WG SP Football Club	In progress	
EM25 11 15	Grant Funding Workshop	Liaise with Jody Raggo to hold a workshop in early 2026	11/11/25	Events WG Office	In progress	