Action plan for Second-Hand Sale – Saturday 21st March 2026

Update:

Due to the village hall holding a craft fair at the start of February, it would be best to focus on reuse and recycle for this event. This would link it to 'Global Recycling Day' held on 18th March.

A Second-Hand Sale is all encompassing and will encourage residents to have a clear-out, make space, and raise a bit of money for themselves. This encourages positive mental health and wellbeing. This event will also help engagement and bring the community together.

Due to risk and liability, electrical items are not to be sold. Instead, residents can offer these types of items when the Yard Sales take place later in the year.

Progress:

Rooms upstairs have been booked for Saturday 21st March

Admin will do a 'for your info' poster to put out on comms so residents know the event is coming up. A 'booking' comms post will go out later.

Risk assessment has been started

Caretaker Supervisor is looking at room plans/layout.

Next Steps – to decide at next Events WG meeting:

Choose Lead Councillor/s for event
Councillor/s required to supervise over event

Agree times for event
suggest 1-5pm, with an hour before for setting up plus time after for tidying away/cleaning.

Consider charging for event
Suggest we charge table-holders a nominal fee – payable in advance to secure a table. Money raised to go to either general events, Remembrance or Christmas (might be good to be specific rather than general).

Cake/Drinks:

Are we going to do a cake/drinks stall to help raise extra money? We could ask for cake donations. Nominal charges for drinks/cakes.

Volunteers Needed:

Who can assist with the event?

- Start-up/setting up
- Cake /drinks (1-2 volunteers)
- First Aid (2 First aiders)
- Take down/cleaning

Tasks to do for the event:

Check first aid kit

Posters to direct attendees to event

First aid/lost children posters

Comms posts to highlight event