

Recommend a date for the annual parish meeting

The Annual Parish Meeting is a meeting of all the local government electors for the Parish. It is not a Meeting of the Parish Council, which the public can participate in

It must be held once a year, between 1st March and the 1st June (inclusive).

The meeting should not commence before 6.00pm.

The Annual Meeting is usually summoned by the Chairman of the Parish Council. But the full list of those empowered to summon a meeting is:

- i. the Chairman of the Parish Council,
- ii. or ii. two Parish Councillors, or
- iii. iii. six local government electors.

The Chairman of the Parish Council, if present, must preside. If the Chairman is absent, the Vice- Chairman, if present, presides. In the absence of both the Chairman and Vice Chairman of the Parish Council, the Parish Meeting elects a Chairman for that meeting.¹

Recommendation:

Recommend the 27 May 2026 for the annual parish meeting

¹ Source: SLCC (2019) GUIDANCE NOTE: Annual Parish Meeting (England)