



# Saxilby with Ingleby Parish Council

## Non-confidential

### Agree Grounds and Estates Manager Debit Card

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**Report to:** Full Council

**Report by:** Clerk

**Power/duty which decision falls under:**

Local Government Act 1972 s.111 – Power to do anything calculated to facilitate, or which is conducive or incidental to, the discharge of any of the council's functions.

**Which council objective(s) it falls under:**

Decision supports the Grounds and Estates Manager in maintaining council assets, grounds, and facilities:

- maintaining council assets, grounds, and facilities
- Protect and enhance our green spaces and street scene

**Public Sector Equality Duty**

*Consider how policies/decisions affect those protected under the Equality Act)*

No direct equalities implications.

**Duty to conserve and enhance biodiversity**

This decision has no direct biodiversity impact, but supports the effective management of grounds and green spaces where biodiversity considerations are applied through maintenance and project delivery.

**Consideration on carbon reduction:**

Minor positive impact through enabling efficient procurement of maintenance materials locally where possible, reducing additional travel for purchasing.

**Does the report consider any new activity? If 'Yes', has a risk assessment, including risk management proposals, been included for consideration and adoption by the council?**

*(Financial Regulation 17b)*

No.

## **REPORT**

In accordance with Financial Regulation 9.1 of [Saxilby with Ingleby Parish Council Financial Regulations](#), a council debit card can be issued to the Grounds and Estates Manager.

A new manager was appointed in February and therefore council ratification is required for the debit card application for the new member of staff and removal of the previous manager,

The debit card will support the efficient day-to-day management of grounds and estates operations, enabling the officer to purchase authorised materials, equipment, and services required for council facilities and assets.

All expenditure will remain subject to the council's existing financial controls, including receipts, reconciliation, and reporting to the Responsible Financial Officer.

## **RECOMMENDATION(S):**

That Full Council ratifies the application for a council debit card for the new Grounds and Estates Manager in accordance with Financial Regulation 9.1 and removal of previous Grounds Managers debit card.