



Saxilby with Ingleby Neighbourhood Plan Review (Working) Steering Group

Update for Planning and Development Committee

Wednesday 15th April 2026.

1. Referendum: West Lindsey District Council (WLDC) has issued a decision notice confirming that the reviewed Saxilby with Ingleby Neighbourhood Plan can proceed to referendum. The referendum will be held on Wednesday 6 May 2026. The question to be posed to voters is:

“Do you want West Lindsey District Council to use the Neighbourhood Plan for Saxilby to help it decide planning applications in the neighbourhood area?”

2. Neighbourhood Plan: The final version of the Neighbourhood Plan, incorporating the modifications recommended by the independent examiner, is currently undergoing final validation by WLDC.

Subject to completion of these checks, the Plan will:

- Be published on the WLDC website; and
- Be made available in printed format to support the referendum process

3. Communications and Community Engagement Plan

Due to the limited timeframe before the referendum, preparations are already underway. These include publicity and community engagement activities aimed at ensuring residents are informed.

A summary of the Neighbourhood Plan will be delivered to all households in two phases:

- Week commencing 13 April 2026 (A4 leaflet)
- Week commencing 27 April 2026 (A5 flyer)

These communications are intended to support residents in making an informed decision at the Neighbourhood Development Plan Referendum.

In order to support awareness of the Neighbourhood Plan Referendum and maximise voter engagement, the following will be undertaken where possible:

- Distribution of posters throughout the parish
- Banners around village
- Circulation of information via email to local groups and organisations
- Engagement with local public houses to promote the referendum via in-house screens
- Notification to District Councillors
- Attendance at the monthly market on 2 May 2026
- Attendance at the U3A meeting on 16 April 2026
- Engagement with the Women's Institute (WI)
- Consideration of an informal information evening at the Church Hall
- Updating the parish website to include details of the reviewed Neighbourhood Plan (including reference to the "Review")
- Request for WLDC to promote the referendum via its social media channels
- Agreement of a schedule of communications (COMMS) posts, including responding to resident queries
- Attendance at local sports events (e.g. football matches) to engage with residents
- Ensuring the local library holds copies of the Neighbourhood Plan

These actions are intended to ensure residents are well-informed and have opportunities to engage with the Neighbourhood Plan ahead of the referendum.

Given the short lead-in period, members of the Planning and Development Committee are requested to support the process where possible, including:

- Assisting with promotion of the referendum, including sharing council posts;
- Supporting community engagement activities; and
- Responding to resident enquiries, where appropriate.

4. Costs associated with the referendum are managed by WLDC.

5. The referendum is being conducted in accordance with the relevant legislation governing neighbourhood planning.

6. Risk: The primary risk is limited public awareness due to the short preparation period. This is being mitigated through targeted communication and engagement activity.

7. Recommendations

Members are asked to:

- a) Note the contents of the report; and
- b) Two councillors to support the publicity and engagement activities in advance of the referendum on 6 May 2026.

Elizabeth Hillman. Chair, Saxilby with Ingleby Neighbourhood Plan Review (Working) Steering Group