

Westcroft Green Project – SMART Action Plan & Gantt Chart

SMART Action Plan V3

16 April 2026

Ref	Action / Target	SMART Output & Measure	Owner(s)	Timescale	Dependencies	Status	Date Complete
1a	Community Engagement & Consultation	Consultation complete; report shared	Clerk, WG, Cllrs	Jan 2026	None	Complete	Jan 2026
1b	Consultation summary <ul style="list-style-type: none"> - Qualitative and Quantitative - complete - Executive summary - complete - Share with community complete 	Consultation summary shared with WG to inform plans (exec summary contained within report)	Clerk/WG	Mar WG mtg 2026	1a	Complete	Mar 2026
Relaxation Zone							
R1	Relaxation Zone Plan Visual <ul style="list-style-type: none"> - Share with community 	Relaxation Plan Visual/ created – Cllr E. Bowden shared sketch. WG to	WG	Apr WG mtg 2026	1b	In progress	

	- Share with nearby neighbours (26-03 agreement)	discuss/agree at April meeting.					
R2	Budget Agreed	Define target budget: £1,580	Clerk/WG	Apr 2026 Mtg	R1	In progress	
R3	Relaxation Zone Complete - Community payback Lincoln Probation Service? - Abbey Access? - School/scouts planting?	Relaxation Zone installed in-line with plan Concrete base install – community payback?	WG	Aug 2026	R2		
R4	Volunteer Engagement	5 volunteers identified Work with school/scouts for planting?	WG	Jun 2026	R1		
Active Zone							
2	Active Zone Vision & Design Brief - Exec Summary - Must have elements e.g. monkey bars	Vision and design brief approved	Clerk, WG, P&D	At Mar WG mtg 2026	1a, 1b	Complete	Mar 2026

	<ul style="list-style-type: none"> - Wood/recycled plastic - Include overall sketch from Emma - ID contractors - Agree contractors to contact initially: 1. Kompan 2. Playdale 3. Online Playgrounds 4. Proludic 						
3a	Contractor Market Research	Contractor grid created – in cllr editable docs	Cllrs, Clerk	Feb 2026	None	Complete	Mar 2026
3b	Active Zone Indicative Quotes	Indicative quotes received based on brief Site meetings arranged for Apr-May	Clerk	May 2026	2, 3a	In progress	
4a	Funding Plan	Create funding plan inc. defining budget	WG/Clerk/ Grants panel	Apr 2026	2, 4b		
4b	Budget Agreed £30,000	Define target budget	WG	At Mar WG Mtg	4a	Complete	Mar 2026

5	Active Zone Visuals and Final Quotes - Football Goal(s)?	Visuals and Final Quotes received	Clerk	May 2026	3a, 3b		
6	Prioritise Options	3 options with costs	Clerk, WG	Jun 2026	2		
7	Active Zone Public Consultation	Feedback collected	Clerk, WG	Jun–Jul 2026	6		
9	Final Design(s) & Report	Final report prepared	Clerk, WG	Jul 2026	4, 6, 7		
10	Council Decisions	Active zone scheme approval granted	P&D, Full Council	Aug 2026	9		
Biodiversity Actions							
8	Biodiversity Action Plan	Plan implemented Bat and bird boxes purchased	WG, SNP	Dec 2026	2	In progress	
Imaginative Play Zone							
11	Develop Visuals/Plan	Visuals/Plan approved	WG	Apr 2026	2		
12	Install Imaginative Play Zone	Visuals/Plan	WG	Jun 2026			

Gantt Chart (Indicative)

