



Performer, Demonstrator and Workshop Agreement

SAXILBY FAMILY FUN DAY

DATE: Saturday 22 August 2026

OPENING HOURS: 12pm - 5pm (set up from 9am)

LOCATION: Saxilby Public Recreation Ground, William Street, Saxilby, LNI 2LP

This agreement applies to all performers, demonstrators, workshop leaders, and activity providers (“contributors”) taking part in the event, whether invited by organisers or confirmed through direct arrangement.

By agreeing to take part in the event, contributors confirm acceptance of the terms below.

1. Participation Confirmation

- 1.1 Participation is only confirmed once agreed in writing with the organisers and agreement to these terms and conditions has been provided
- 1.2 The organisers reserve the right to adjust or withdraw scheduled activity times where required for operational, safety, or programming reasons
- 1.3 Inclusion in the event programme does not guarantee future participation

2. Fees and Payment (where applicable)

- 2.1 Where a fee has been agreed, payment will be made after the event by bank transfer unless otherwise stated in writing
- 2.2 No advance payment will be made unless explicitly agreed
- 2.3 Where participation is unpaid, no financial compensation is provided. However, the organisers are open to discussing alternative forms of support or recognition, including promotional opportunities, event marketing, and the provision or display of leaflets or materials where appropriate

3. Professional Conduct

- 3.1 Contributors must act in a professional, respectful, and appropriate manner at all times
- 3.2 Contributors must comply with instructions from event organisers, stewards, and safety personnel
- 3.3 The organisers may end participation immediately if behaviour is deemed unsafe, inappropriate, or disruptive. This may include removal from site

4. Eligibility and Conduct Declaration

- 4.1 By taking part in the event, contributors confirm that they, their organisation, and any associated individuals involved in delivery:
 - 4.1.1 Are not engaged in activities that could reasonably be considered to bring the organisers or event into disrepute
 - 4.1.2 Do not act in a way that undermines public confidence in the event or organisers
 - 4.1.3 Do not engage in unlawful, unethical, discriminatory, or otherwise inappropriate behaviour
 - 4.1.4 Do not hold views or conduct themselves in a way that conflicts with the organiser’s responsibilities or community values.
- 4.2 The organisers reserve the right to refuse or withdraw participation at any stage where information becomes known that is inconsistent with these expectations, or where continued involvement may reasonably be considered detrimental to the event.

5. Safeguarding and Public Engagement

- 5.1 Contributors must ensure all activities are suitable for a public, family-focused audience
- 5.2 Where working with children, young people, or vulnerable adults, appropriate safeguarding practices must be followed
- 5.3 Any concerns arising during the event must be reported immediately to the organisers

6. Health and Safety

- 6.1 Contributors are responsible for ensuring their activity is delivered safely

- 6.2 All equipment must be safe, suitable, and properly maintained
- 6.3 A risk assessment may be requested depending on the nature of the activity

7. Insurance

- 7.1 Contributors may be required to hold Public Liability Insurance with a minimum cover of £2,000,000 depending on the nature of the activity
- 7.2 Proof of insurance must be provided if requested
- 7.3 The organisers reserve the right to determine insurance requirements based on risk

8. Scheduling and Attendance

- 8.1 Agreed times must be adhered to unless otherwise confirmed by the organisers
- 8.2 Contributors must be ready in good time for their scheduled slot
- 8.3 Failure to attend may affect future involvement

9. Parking and Vehicle Access

- 9.1 Parking at the venue is very limited. Where possible, reserved spaces may be allocated on request, particularly for contributors who:
 - 9.1.1 Are not remaining on site for the full duration of the event
 - 9.1.2 Require vehicle access for loading and unloading equipment
- 9.2 All parking requests must be agreed in advance with the organisers. Allocation cannot be guaranteed.
- 9.3 Where on-site parking is unavailable:
 - 9.3.1 Overflow parking is available at our Mill Lane site
 - 9.3.2 Contributors are encouraged to use this facility where appropriate
 - 9.3.3 Car sharing is strongly encouraged to reduce congestion at the event site
- 9.4 For safety reasons, vehicles will not be permitted beyond the field barrier between 11.45am and 5.30pm. No vehicle movement will be allowed on the event field during this time unless expressly authorised by the organisers

10. Equipment and Requirements

- 10.1 Any equipment, space, or access requirements must be agreed in advance
- 10.2 The organisers cannot guarantee additional facilities on the day
- 10.3 Contributors are responsible for their own equipment

11. Cancellation and Changes

- 11.1 Contributors should notify the organisers as early as possible if they are unable to attend
- 11.2 The organisers may cancel or amend participation due to weather, safety, or operational needs
- 11.3 No compensation will be payable where changes are made due to circumstances beyond the organiser's control

12. Photography and Promotion

- 12.1 The event may be photographed or recorded for promotional use
- 12.2 Contributors agree that images or recordings may be used for non-commercial promotion unless they notify the organisers otherwise in writing before the event

13. General Requirements

- 13.1 Contributors must comply with all reasonable event rules and site requirements
- 13.2 The organisers may withdraw participation if these requirements are not met

