

Planning and Development Committee Recommendations to Full Council

Neighbourhood Development Plan

1. Recommend to Full Council to note the approval of the plan
2. Recommend to Full Council (Financial Regulation 4.11) that £170.78 is moved from General Reserves into the NDP EMR to zero the account following the completion of the project.

Planning and Development Committee Update July 2026:



Saxilby with Ingleby Neighbourhood Plan Review (Working) Steering Group

Update for Planning and Development Committee

July 2026

Following the successful referendum, the plan progressed to West Lindsey District Council's (WLDC) June Full Council meeting to formally be agreed and be made (adopted).

The meeting was held on 29 June 2026 with members of the NDP steering group accepting the invitation to attend and receiving recognition for the work they have carried out. A member of the NDP group read out a speech at the meeting (Appendix 2) and the plan was formally made.

This marks the successful completion of the plan review process.

Now being made, the plan formally becomes part of the development plan for the area and is given full weight in planning decisions in the parish. The made¹ review plan now replaces the 2017 version.

The NDP Steering Group is now formally concluded.

Finance

Project finance is set out in Appendix one. £1,600 was grant funded from WLDC in 2025/26 to complete the project to deliver the NDP to referendum. This followed the ending of centralised Locality funding for NDPs. A total of £1,682 was spent. Overall, the EMR for the NDP end of project position is -£170.78. It is therefore advised for this amount to be covered by general reserves.

Recommendations:

¹ 'Made' is the term given to an approved neighbourhood development plan.

3. The council extends formal thanks to members of the NDP Steering Group, and the planner Luke Brown, as well as the Council's Administration Team who have successfully progressed the plan through the statutory review process including the independent examination and a referendum.
4. Note the update and that the NDP Steering Group is now formally concluded having successfully delivered its objective.
5. Note the WLDC grant expenditure and Admin team to submit the end of grant report.
6. Recommend to Full Council to note the approval of the plan
7. Recommend to Full Council (Financial Regulation 4.11) that £170.78 is moved from General Reserves into the NDP EMR to zero the account following the completion of the project.

Appendix I: Project Finance

Inc. & Exp. 410 NDP

Saxilby with Ingleby Parish Council

For the period 1 April 2025 to 7 July 2026

Account	Actual To Date	To/From EMR
Income		
1510 NDP Grant	5,989.45	1,828.45
Total Income	5,989.45	1,828.45
Expenditure		
4990 NDP	4,135.69	4,135.69
Total Expenditure	4,135.69	4,135.69
Income over expenditure	1,853.76	(2,307.24)

Income Account

4990 NDP Transactions

Location is 410 - NDP.

For the period 1 April 2025 to 7 July 2026

Date	Description	Net	WLDC Grant Exp.
23 May 2025	Groundwork UK - Repayment of unspent part of 2024/25 Grant	2,225.00	0.00
24 Oct 2025	Parish Online - Parish Online - Mapping Software (per Year) Oct 24, 2025 – Oct 24, 2026	192.00	192.00
30 Mar 2026	Vinyl Banners Printing - Banner for NDP referendum	82.32	82.32
30 Mar 2026	Vinyl Banners Printing - shipping	7.99	7.99
31 Mar 2026	Instant Print - Next Day Flyers, 2500, A5, Single Sided, 150gsm Silk	75.99	75.99
07 Apr 2026	Instant Print - Half-Fold Leaflets, 2500, A4, Double Sided, 150gsm Silk, Half Fold, 4pp	206.66	206.66
15 Apr 2026	Instant Print - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 110pp, Ma Cover, 250gsm Silk	228.45	228.45
15 Apr 2026	Post Office - postage for NDP x 45	40.95	40.95
15 Apr 2026	printpond - PrintPond - PP287233 10 Copies of the NDP review	127.90	127.90
16 Apr 2026	SLCC - 1 leaflet / house / delivery in Saxilby Area Approx 2,300 leaflets per delivery	280.00	280.00
23 Apr 2026	Instant Print - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 110pp, Matt Cover, 250gsm Silk REFUNDED	228.45	0.00
23 Apr 2026	Instant Print - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 84pp, Matt Cover, 250gsm Silk	202.32	202.32
19 May 2026	Instant Print - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 106pp, Ma Cover, 250gsm Silk	202.12	202.12
26 May 2026	Instant Print - Job Upgrade - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 106pp, Ma Cover, 250gsm Silk	35.54	35.54
Total		£4,135.69	£1,682

Expenditure Account

1510 NDP Grant Transactions

Location is 410

For the period 1 April 2025 to 7 July 2026

Date	Description	Credit
1510 NDP Grant		
01 Apr 2025	Reversal of: Income in advance 2025 - NDP Grant 20/03/25	4,161.00
16 Feb 2026	West Lindsey District Council - Community Development Fund - NDP CG25-26 149	1,600.00
15 Apr 2026	Instant Print - Refund on order	228.45
Total 1510 NDP Grant		5,989.45
Total		5,989.45

Earmarked Reserves

Saxilby with Ingleby Parish Council
For the period 1 April 2026 to 7 July 2026

Account Name	345 - RFF NDP
Opening balance	1,153.16
Income	
1510 NDP Grant	228.45
Total Income	228.45
Expenses	
4990 NDP	(1,552.39)
Total Expenses	(1,552.39)
Income/expenditure for the year	(1,323.94)
Closing balance	(170.78)

Earmarked Reserves Account: 4990 NDP Transactions

EMR is 345 - RFF NDP.

Saxilby with Ingleby Parish Council

For the period 1 April 2025 to 7 July 2026

Date	Description	Net
4990 NDP		
23 May 2025	Groundwork UK - Repayment of unspent part of 2024/25 Grant	2,225.00
24 Oct 2025	Parish Online - Parish Online - Mapping Software (per Year) Oct 24, 2025 – Oct 24, 2026	192.00
30 Mar 2026	Vinyl Banners Printing - Banner for NDP referendum	82.32
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19 May 2026	Instant Print - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 106pp, Ma Cover, 250gsm Silk	202.12
26 May 2026	Instant Print - Job Upgrade - A4 Perfect Bound Booklets, 25, A4, Double Sided, 115gsm Silk, Perfect Bound, 106pp, Ma Cover, 250gsm Silk	35.54
Total 4990 NDP		4,135.69
Total		4,135.69

Appendix 2:

Speech Transcript to WLDC Full Council June 2026

Good evening Chair and Councillors, Thank you for inviting representatives of the Saxilby with Ingleby Neighbourhood Plan Steering Group to address Members this evening and formally hand over our revised Neighbourhood Plan.

I am pleased to be joined by Martin Furnish and Pete Crowther, members of the Steering Group. The Parish Council considered it essential that the Plan was updated to reflect changes in national planning policy, emerging priorities such as climate change and biodiversity, and the evolving nature of our parish.

Since the original Plan was adopted, around 366 new dwellings have been built. It was therefore important to understand the views of newer residents, alongside those of longer-established members of our community, on how the parish should continue to develop.

Community consultation lies at the heart of neighbourhood planning. The policies contained within the revised Plan are based on the views, priorities and aspirations expressed by local residents through surveys, consultation events and ongoing engagement. Those conversations helped shape the Plan before you today.

I had the privilege of chairing the first Neighbourhood Plan, which was adopted in 2017. When we began this review, we expected it to take around a year. In reality, it took three years and involved a number of challenges, including delays caused by changing funding arrangements. We are particularly grateful to West Lindsey District Council for its support during the final stages of the process.

Despite those challenges, the revised Plan is underpinned by a strong evidence base, including the Design Codes and Guidance document and the Housing Needs Assessment.

Together, these provide a robust framework for guiding future development in a way that reflects the character, identity and priorities of Saxilby with Ingleby Parish.

We have retained the format used in the original Plan, combining planning policies with photographs, illustrations and explanatory text to make it accessible and easy to use.

I would like to place on record our sincere thanks to our planning consultant, Luke Brown, for his expertise throughout the review; to Nev Brown, Senior Neighbourhood Planning Officer at West Lindsey District Council, for his guidance and support; to all past and present members of the Steering Group; and to the Parish Clerk and Administration Officer for their invaluable assistance.

I would also like to recognise the dedication of the final core group: Brett Fegan, Martin Furnish, Sheila Hughes and Pete Crowther whose commitment over the past three years ensured the successful completion of this review.

As Chair of the Steering Group, it has been a privilege to work alongside them and to help bring this review to completion. Most importantly, I would like to thank the

residents of Saxilby with Ingleby who participated in consultations, shared their views and ultimately voted in the neighbourhood plan referendum.

The revised Plan received overwhelming support, with more than 90% of those voting backing its adoption, providing a clear mandate from the community for the policies it contains.

On behalf of the Parish Council and the Steering Group, thank you for your support throughout this process.

We are delighted that the revised Neighbourhood Plan has reached this final stage, and it gives me great pleasure to formally hand over the Saxilby with Ingleby Neighbourhood Plan.

Thank you.

Elizabeth Hillman

Chair of the Saxilby with Ingleby Neighbourhood Plan Steering Group