Saxilby with Ingleby Parish Council
Finance and Risk Committee Meeting Minutes
18:45pm Wednesday 15 July 2026
Function Room, St Andrews Community Centre, Saxilby, LN1 2LP.

Members Present:
Cllr Bridge, Crump, Shepherd, Waller (Chair) and Wheatley

Members Absent:
Cllrs Barratt, Saunders

In Attendance
Assistant Parish Clerk, Zarina Belk

Members of the public
None.

Meeting

F26/067 1. Agree Chair of the Committee

Having been proposed (Cllr Crump) and seconded (Cllr Bridge), it was RESOLVED:
To appoint Cllr Waller as Chair of the Finance and Risk Committee for the municipal year 2026/27.

F26/068 2. Agree Vice-Chair of the Committee

Having been proposed (Cllr Waller) and seconded (Cllr Bridge), it was RESOLVED:
To appoint Cllr Wheatley as Vice-Chair of the Finance and Risk Committee for the municipal year 2026/27.

F26/069 3. Note apologies for absence

Apologies were noted from Cllrs Saunders, Barratt.

F26/070 4. 4. Receive declarations of interest in accordance with the Localism Act 2011

Members were asked to declare the existence and nature of any interests in accordance with the Localism Act 2011, including whether the interest was a Disclosable Pecuniary Interest (DPI), Other Registerable Interest, or Non-Registerable Interest.

None

F26/071 5. Consider any dispensation requests submitted in writing to the Proper Officer before or at the start of the meeting.

No new ones received

F26/072 6. To record the 17 June 2026 finance and risk committee meeting was not held due to being inquorate

It was noted that the Finance and Risk Committee meeting scheduled for 17 June 2026 was not held due to the meeting being inquorate.

Initial:

F26/073 7. Note the meeting action log

The action log was noted.

Finance

Internal Audit

F26/074 8. Note internal auditor's year-end report

The Internal Auditor's Year-End Report was noted.

To approve May 2026 month 2 financial reports (*FR.5b)*:

F26/075 9. Income and Expenditure (FR.4i)

To approve the May 2026 income and expenditure report (FR.4i).

Having been proposed (Cllr Wheatley) and seconded (Cllr Shepherd), it was RESOLVED:
To approve the May 2026 income and expenditure report (FR.4i).

F26/076 10. Verified Bank Reconciliations and Chair to Sign the Reconciliation and Bank Statements (FR.2b)

Having been proposed (Cllr Wheatley) and seconded (Cllr Bridge), it was RESOLVED:
To approve the verified bank reconciliations for May 2026 and authorise the Chair to sign the bank reconciliation and bank statements.

F26/077 11. Income, Payments and Transfers (FR.5b)

Having been proposed (Cllr Crump) and seconded (Cllr Bridge), it was RESOLVED:
To approve the May 2026 income, payments and transfers report (FR.5b).

June 2026 Financial Reports (Month 3)

F26/078 12. Income and Expenditure (FR.4i)

To approve the June 2026 income and expenditure report (FR.4i).

Having been proposed (Cllr Wheatley) and seconded (Cllr Shepherd), it was RESOLVED:
To approve the June 2026 income and expenditure report (FR.4i).

F26/079 13. Verified Bank Reconciliations and Chair to Sign the Reconciliation and Bank Statements (FR.2b)

Having been proposed (Cllr Crump) and seconded (Cllr Bridge), it was RESOLVED:
To approve the verified bank reconciliations for June 2026 and authorise the Chair to sign the bank reconciliation and bank statements.

F26/080 14. Income, Payments and Transfers (FR.5b)

Having been proposed (Cllr Wheately) and seconded (Cllr Shepherd), it was RESOLVED: approve the June 2026 income, report (FR.5b).
Having been proposed (Cllr Bridge) and seconded (Cllr Waller), it was RESOLVED To approve the June 2026 payments and transfers report (FR.5b).

Initial:

F26/081 15. Explanations of Variance and Agree Journals and Virements

Having been proposed (Cllr Waller) and seconded (Cllr Wheatley), it was RESOLVED:
To approve the journals and virements as presented.

F26/082 16. Closed Session

Committee to resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Having been proposed (Cllr Crump) and seconded (Cllr Shepherd), it was RESOLVED to:
Enter closed session for the following item.

F26/083 17. Review the outstanding purchase ledger and sales ledger balances, agree actions making any recommendations to full council

The Committee reviewed the outstanding purchase ledger and sales ledger balances.

Having been proposed (Cllr Bridge) and seconded (Cllr Crump), it was RESOLVED: to accept the outstanding purchase ledger
Having been proposed (Cllr Wheatley) and seconded (Cllr Bridge), it was RESOLVED: to accept the outstanding Sales ledger

Meeting closed. 19:16

Chair: ___________________________

Date: _______________________________