

Saxilby Waterfront Update and Maintenance Agreement



Update on Planning and Development Committee Agreed Saxilby Waterfront Actions
(July, 2025 Ref P25/I27 I0.)

Item No.	Tasks	Owner	Status	Progress	Comments
-	Redesign notice board		Complete	Closed	
-	Refit storage room		Complete	Closed	
A1	Replace information boards		Complete	Closed	✓Now complete.
A2	Heritage lighting	LCC	Complete	Closed	✓Now complete.
A7	Revised Conservation Area appraisal	WLDC	In progress		WLDC started appraisal summer 2026
A3	Path along the grass verge between footbridge and Bridge Street bus stop (Masterplan 6.10. NDP project 1.9)				
A4	Re-paint pipebridge black (Masterplan 6.12. NDP project 4.4)	Anglian Water			Response received from Sir Edward Leigh and Mark Thurston (CEO of Anglian Water) Press release issued. AW were looking to put repainting of pipe bridge into business plan for 2025-2030. Is not in business plan. Pick up lobbying when AW updating business plan.
A5	New cycle path link to run under bridge (Masterplan 6.2. NDP project 1.2)	Lincolnshire County Council/CRT			
A6	Frame entrance to footpath up to bridge (Masterplan 6.2. NDP project 1.2)				
-	Conservation Area leaflet print & deliver	LT	Complete	Closed	✓Now complete.
-	Independent volunteer group working in partnership with CRT	Saxilby Waterfront Group	Complete	Closed	✓Independent group now operational.

D1	Council led Waterfront volunteering group to run until November 2025		Complete	Closed	✓Independent group now operational.
D2	Council to seek to support setting up a volunteer led community group for volunteer days		Complete	Closed	✓Independent group now operational.
D3	Move over to a community led volunteer group to start in April 2026		Complete	Closed	✓Independent group now operational.
B1	Refurbishment of public facilities.	Planning & Development Committee/Clerk	In progress		✓ Condition Report completed. ✓ Roof replaced. ✓ Sluice refurbished. - Shower room re-painted, shower wall panels to be replaced - Quotes for replacing blown brickwork being obtained (Sep 2026) - Outside to be re-painted following brick work being fixed. - Signage to be added after re-painting - Toilet space to be refurbished
-	Refurbish mosaic		In progress		Planning permission secured. Most materials now secured. Builder secured. Bullnose bricks outstanding. Being built outside of Waterfront Area,

Waterfront Asset Owners and Maintenance Responsibility

Saxilby Waterfront Project has concluded, with the Waterfront now being looked after through ongoing maintenance. There are multiple asset owners in Saxilby Waterfront which have been identified during the project. These are laid out below to note responsibilities for succession purposes.

Area / Asset	Asset Details	Owner / Resp. Party	Notes
Grass verges		LCC. SPC cuts on behalf of LCC.	Map available
Trees on road verges	Large trees	LCC	Map available
Trees on road verges	Small trees	SPC	SPC water and replace any failed trees that have been planted by SPC
Waterfront Public Facilities		SPC	Leased from Lincolnshire Co-op
Street Furniture	Bus Shelter	SPC	
	Benches	SPC	• Metal bench by bus stop, opp. Canal Court • Metal salmon bench, Queensway • Metal bench, Maritime Bridge Place corner • Metal tree bench, Queensway junction • 2 x metal benches on top tow path • 1 x wooden bench on top tow path (donated by Saxilby History Group)
	Bins	SPC	• Black ground-mounted bin, Bridge St opp. Sun Inn • Post-mounted bin, top tow path by footbridge • SPC empty bins and remove litter/waste collected by Saxilby Waterfront Group at monthly volunteer sessions
Cycle parking		SPC	

Noticeboard	SPC	
Waterfront Gateway Signs	SPC	
Fish Sculpture	SPC	
Memory branch and plaque	SPC	
Planters	SPC	Saxilby Waterfront Group weed and plant up. SPC owned planters – SPC water and supply plants.
Street lighting	LCC	
Bus stops	LCC	
Street signs with Saxilby Waterfront logo	WLDC	
Footbridge	WLDC	WLDC maintain asset but don't accept ownership of it
Railings, ramp, and steps to footbridge	LCC	
Footpath & three-bar fencing from Recreation Ground via Sun Inn	LCC	
Bridge Street - road and footpath	LCC	
Canal tow path lighting and power box	CRT	
Footpath from Recreation Ground via Scouts Hut	SPRGC	
Pump station, junction Westbank	Anglian Water	
Pipe Bridge	Anglian Water	
Bridge Place Corner	Saxilby Waterfront Group	Saxilby Waterfront Group volunteer(s) cut the grass and trim/maintain hedges

Abbreviations:

CRT	Canal & River Trust
LCC	Lincolnshire County Council
SPC	Saxilby with Ingleby Parish Council
SPRGC	Saxilby Public Recreation Ground Charity
WLDC	West Lindsey District Council

Maintaining improvements in the area

Tool Storage

- Lincolnshire Co-op have confirmed that Saxilby Waterfront Group may use the store in Saxilby Waterfront facilities, which is leased to the council, to store the items in for the volunteer days.
- The tools have been handed over to the volunteer group for the on-going maintenance of the Waterfront and these are located in the store.
- The lease with Lincolnshire Co-op does not cost the council anything, and the council may not sub-lease therefore it is recommended that no charge is levied on the community group to continue to use the store for the tools to maintain the area.

Collection of waste

- During the regeneration project, after the monthly volunteer days the grounds team collected any bags of litter for collection by WLDC.
- Saxilby Watergroup Group now maintains the area weeding, sweeping, siding-up path edges, litter picking, and painting (benches, railings, etc.) through monthly volunteer days. The grounds team continue the collection of this.

Funding

The remaining funds for the Saxilby Waterfront area following the installation of heritage style lighting and information boards are £3,753.85 (see Appendix I for summary).

Options for expenditure of the remaining funds, subject to relevant approvals include:

1. Picnic bench(es) (CRT) (*Cost indication - £460ea Marmax*)
2. Directional finger board sign (*Cost indication - £500ea Greenbarnes, three finger posts*)
3. Replace external wall light on public toilets (LCC) in keeping with other heritage style lighting now in the area (previously quoted £1,800 on 27/02/2026)
4. Replace one or two further lights on the edge of the Conservation Area at east and west entrances (circa £1,000+ each)



Recommendations:

1. Agree maintenance division/tasks between SPC and Saxilby Waterfront Group as laid out in maintenance section (see in blue)
2. Clerk to send an agreement for use letter to the Waterfront Group to confirm they may use the Saxilby Waterfront Store for the storage of tools and equipment.
3. Liaise with the Saxilby Waterfront Group to discuss ideas for remaining funds to be spent on and bring back to P&D committee for agreement.

Appendix I:

Saxilby Waterfront Ring-Fenced Funds

2025-26

Opening Balance	£7859.70
Income	£8,015.41
Expenditure	-£9,232.77
Transfer	-£729.69 ¹
Closing Balance	£5,912.65

2026-YTD (10 Sep 2026)

Opening Balance	£5,912.65
Income	£27.50
Expenditure	-£2,186.30
Closing Balance	<u>£3,753.85</u> (as of 10 September 2026)

¹ Transfer of Saxilby Waterfront Public Facilities funds which were in the overall Saxilby Waterfront pot. Money separated so allocated to the correct pot based on what the funding was given for (e.g. either for the Waterfront area or specifically for the Waterfront Public Facilities (toilets etc)).

Appendix 2: CONFIDENTIAL Permission Agreement Letter

Redacted for public.