

SAXILBY WITH INGLEBY PARISH COUNCIL

INTERNAL AUDIT SUMMARY

APRIL 2020 – March 2022

Internal Audits have been carried out on a regular basis throughout 2021/2022.

An Internal Audit checklist (in line with Best Practice Guidance for Internal Audit issued by the Joint Panel on Accountability & Governance) has been completed by the Internal Auditor and the RFO, a copy of which is available to all Councillors. This highlights any areas of risk that need addressing.

There are some areas of concern, notably:

- 1. Bank signatories – these are currently being brought up to date, but going forward, should be regularly monitored and amended, should councillors or staff leave the service of the Parish Council.**
- 2. Close monitoring of the reserves needs to be maintained in order to accumulate 3 months funding of overheads. Having spoken to the RFO there does seem to be an improvement in this situation.**
- 3. Health and Safety Audit. Completed in March 2022. Remedial action needs to be taken and this must be closely monitored.**
- 4. The outstanding issue with the Memorial Field Trustees. This needs to be resolved as soon as is practicably possible, with input and guidance from the legal professionals, in order that a mutually agreeable way forward can be arrived at.**
- 5. Tree maintenance – this needs to be addressed and proper procedures put in place.**

Sandra Waller

Internal Auditor

24th March 2022