



# Saxilby with Ingleby Parish Council

## Non-confidential

### Request to increase library provision

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**Report to:** Full Council 05-23

**Report by:** Clerk

**Power/duty which decision falls under:** LGA 1972 s101

“Subject to any express provision contained in this Act or any Act passed after this Act, a local authority may arrange for the discharge of any of their functions—(a) by a committee, a sub-committee or an officer of the authority; or (b) by any other local authority.”

[As a Lincolnshire County Council devolved service].

**Which council objective(s) it falls under:**

- Maintain and improve community facilities and amenities
- Retain and encourage employment and tourism opportunities
- Improve the well-being of residents
- To foster public participation and engagement

**Public Sector Equality Duty (*Consider or think about how policies or decisions affect people who are protected under the Equality Act*)**

- The library is open access to all
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The library is currently open **13 hours per week**, with the following opening times:

Day	Opening hours
Monday	Closed
Tuesday	10.30-15.30
Wednesday	10.30-16.00
Thursday	Closed
Friday	10.30-13.00
Saturday	Closed
Sunday	Closed

weekday (providing **15.5 hours of cover per week**), as well as one ‘full’ day, with the following opening times:

Day	Opening hours
Monday	10.30-13.00
Tuesday	10.30-16.00
Wednesday	10.30-13.00
Thursday	10.30-13.00
Friday	10.30-13.00
Saturday	Closed
Sunday	Closed

Volunteers are very keen to return to opening in the mornings to provide cover each



The current level of service required in the service level agreement (SLA) is 6 hours per week, with the new SLA imminently due for 2023/24. This requirement would continue to be met and would be exceeded by 158%.

### **Resourcing**

Staff cover is currently provided on Tuesday, Wednesday, and Friday. The current staff cover costs are **£7,118 annually**.

Additional cover would be required on Monday (building not currently in use) and Thursday (caretaker cover for part of the morning for room hire). Staff cover for this would be **£8,487 annually**.

As such there would be an additional cost and resourcing requirement to open the library five days a week.

This equates to an additional cost of **£1,369** annually.

There would also be a small extra cost for use of gas, electricity, water, waste, refreshments, consumables, and printing.

The SLA for 2023/24 is expected to be £5,267.

### **RECOMMENDATION(S):**

**That Full Council notes the report and considers whether to open the library on additional days, including the financial implications.**