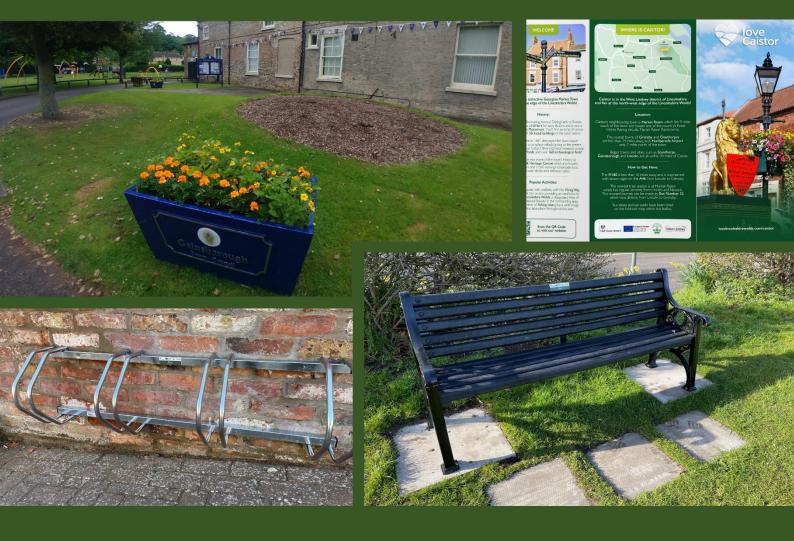


Application Form (Application by invitation only)



Application Form



1. Your Organisation

1.1 Organisation Details

Name of Organisation: The name of your organisation Registration Number: **VAT Number:** should be the full name as stated on your constitution or Type of Organisation: similar governing document. Postal Address including postcode: Include a registration or VAT number if you have one. Please include Website address or social media page: your full address including postcode. 1.2 Contact Details Your full name: Position in organisation: Please provide full contact details for Daytime telephone number: Mobile telephone number: yourself and another person we can contact in E-mail address: organisation. Position in organisation: Alternative contact name: Daytime telephone number: Mobile telephone number: E-mail address:

Application Form



2. Your Project

Please give your project a title in under 10 words. It could be a description of what the project will do. This is the name we will use

Please give your project Details

2.1 Project Details

Please describe your project and how you will use the grant?

Name of your project:

Describe what your project will do and how you will deliver it.

when referring to your project in any publicity.

The explanation doesn't need to be complicated but should give a clear understanding of what you would do if you received funding.

Application Form



2.2 Project Management

	vinal skills do they have to manage this project?
Which members of your organisation will be managing the project and why have they been chosen to do so? Tell us about any skills, knowledge or experience they will bring to manging the project.	

How will the project be managed and by who?

2.3 Environmental Impact

Have you considered the environment when planning your project? Does your project include positive environmental improvements?

Provide details of how you have considered and will use an environmentally friendly approach to delivering your project.

If applicable, tell us about any specific actions of your project that will lead to greater energy efficiency and/or carbon reduction.

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Application Form



2.4 Project Timescale

When do you plan to start your project?

Please provide Project start date: dates to show the project timescale. Anticipated completion date: Tell us about any Is this fixed? or flexible? factors you know about that could delay the project. Please tell us about any known factors that could delay the project: adverse weather

2.5 Project Advice

Please tell us about any professional advice you have received, who it was from and what they advised you on?

Advice you have received could include professional support for your project planning or help with completing a grant application.

For example, planning permission required or

conditions.

Application Form



3. Project Outcomes

3.1 Retail/Commercial Area Benefit

How will your project benefit the retail/commercial areas?

What difference will your project make to local people? Describe who will benefit from your project and how many. Explain what positive outcomes will be achieved by delivering your project. An outcome could be a positive increase or decrease of something that impacts the retail/commercial area.

3.2 Impact on Footfall

How will your project support an increase in footfall to the retail/commercial areas?

Describe how your project actions or activity will have an impact on increasing footfall.

For example, our publicity work and organised event will attract more people to visit from a wider area.

LARGE VILLAGE RETAIL AREA FUND Application Form



4. Project Costs and Funding

4.1 Total Project Costs

Please enter all the project costs:

Item - Please also list the provider who will be doing the work or supplying goods/services	Net Cost	VAT	Total	Select items our fund will be used for
Capital Example: 5 post mounted bins	£1,500	£300	£1,800	✓
Revenue Example: Street entertainer for food market	£300	£60	£360	\checkmark
Total Costs				

Application Form



4.2 Total Project Funding

The maximum CAPITAL grant available is: £6,000					
Total capital amount requested from this fund:					
The maximum	REVENUE grant	available is:	£3,000		
Total revenue a	mount requested	from this fund	d:		
Please enter all	sources of fundin	g for your pro	oject:		
Funding Source (Name of funder of	or grant scheme)	Amount Requested	Is this confirmed?	Date applied	Date to be confirmed
Large Village Re Capital grant	tail Area Fund				
Large Village Re Revenue grant	tail Area Fund				
Your own organisation funds for the project					
Total Funding:					
Please note we cannot fund VAT if your organisation is able to reclaim it.	Can your organi		<u> </u>	Yes Yes	No No

LARGE VILLAGE RETAIL AREA FUND Application Form



5. Additional Information

Please use this space to provide any additional information:		

6. Submitting Your Application

6.1 Supporting Documents

The following documents must be submitted with your completed application form. We won't be able to process your application until these documents are received.

- Annual accounts
- Copy of publicity/campaign or marketing plan (if applying for funding to deliver publicity/marketing work)
- Copy of event plan (if applying for funding to deliver an event)
- Copies of quotes to evidence cost of items

6.2 Submit Your Application

Before submitting your application, please make sure all sections are fully completed and your project cost and funding figures are accurate and balance.

Submit completed application form by e-mail to: funding@west-lindsey.gov.uk