

## Saxilby with Ingleby Parish Council

### Internal Auditor's Report

I confirm that I have carried out the following tasks:

- The inspection of invoices, computer records, bank statements, minutes, and other items such as insurance documents, quotes for work etc
- Reviewed the accounting and internal control systems.
- I will report to Saxilby with Ingleby Parish Council when required and at least annually on the results of such tests of the system that I have carried out throughout the year in the format required in the statutory Annual Governance and Accountability Return (AGAR)

I understand that I will have direct access to a meeting of the Full Council after appropriate notice (except in an emergency) to deliver any report in person should it be considered necessary.

I confirm that I have found all working practices to be correct and satisfactory and have nothing to report on this occasion.

#### Friday 22 September 2023

- Internal audit of August accounts completed.
- Difference of £804 between bank reconciliation and actual bank statement. To payment made in September which explain the difference. New format to be printed going forward which will show the difference.
- Continued work on Bridge Street audit with the Parish Clerk.

Signed:  .....

Date: 22 September 2023

Sandra Waller

Hours worked 4 hours: